

Procedure (Steps) How to Filling up the Online Application Form

1. Visit <http://Jobs.ptu.ac.in> or click at jobs@ptu in Public Corner on website www.ptu.ac.in.
2. Click on Sign Up Button and Register yourself by choosing a suitable user name and password along with your detail information.
3. After Successfully Registration Login yourself with the user id (applicant ID) and password chosen by selecting suitable job type.
4. Application Fee is Rs. 500/- (General Category) and Rs. 250/- (SC/ST Category) for each post and is to be paid online by selecting suitable mode of transaction i.e., Debit Card / Credit Card / Net Banking.
5. After login please select Job Type and press Search Button and then Click on "Click to Apply" button against the post you want to apply and proceed for filling up the Application form. Please do not leave any column blank.
6. Upload your scanned passport size photo, Signature as desired jpg. Format (Not mandatory).
7. Please go through the details of posts and locations for which the post is available before choosing the locations in application form and chose the right location or locations for which you want to apply.
8. Preview and Request to Edit Button available in your login after submitting your complete application details. You can also print the final application form by clicking "Print button ".
9. In case you find any difficulty in filling up of the application, please feel free to contact at enquiryjob@ptu.ac.in at 01822-662528 from 9:00 AM to 5:00 PM on working days.